

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT
CONSULTANT SERVICES DIVISION
707 NORTH CALVERT STREET
BALTIMORE, MARYLAND 21202

February 25, 2015

Contract No.: BCS 2014-06
Description: Architectural and
Engineering Services for New and
Existing SHA Facilities, Statewide

EXPRESSION OF INTEREST ADDENDUM No. 1

To All Consultant Candidates:

Please be advised that the Expression of Interest **submittal deadline for Contract BCS 2014-06 is due by 12 PM (NOON) on March 10, 2015.** Expression of Interests received after the deadline will not be accepted no matter how transmitted and will be returned unopened to the Consultant.

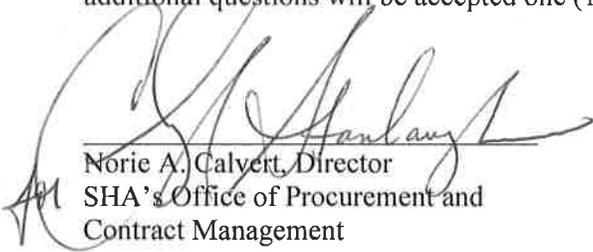
This addendum is being issued on the Advertisement for BCS 2014-06. All prospective Consultants must acknowledge the clarifications, revisions, additions and/or deletions listed below for this Expression of Interest Addendum No. 1 by signing, dating and attaching this addendum to the front of their Expression of Interest submittal. Failure to attach this signed and dated Addendum No. 1 in the Expression of Interest submittal (as a PDF on the CD and in the bound Expression of Interest copies) may result in rejection.

CONSULTANT QUESTIONS

- Q1: Regarding paragraph 4.c.iii.2 "Key Staff 2": A Professional Architect, registered in the state of Maryland, with a minimum of 10 years experience, employed by the Prime/JV". If the Prime is an engineering firm that meets all the other requirements, can the Architect be from a major sub-consultant?
- A1: **No. Key Staff 2 must be employed the Prime/Joint Venture (JV).**
- Q2: Regarding 5. Special Requirements - DBE Provisions, can you provide a copy of Attachment 6.
- A2: **The language in 5 – Special Requirements – DBE Provisions is currently being updated. Please refer to the requirements spelled out in 23 CFR § 200, 49 CFR § 21 AND 26 in lieu of Attachment 6 at this time.**
- Q3: Would SHA be open to an Engineering Prime?
- A3: **The Expression of Interest (EOI) does not limit the type of firms submitting as a Prime/JV. All firms are eligible to submit as a Prime/JV as long as they meet the requirements outlined in the EOI.**
- Q4: Regarding 4. C. iii. Item #7, Key Staff. Requests that firms provide a brief resume for each of the Key Staff individuals outlined below, limited to four (4) Key Staff per page, not to exceed three (3) pages total. Is this requesting that three to four resumes be set up per page in the 255 format or can the format be modified in order to include the requested information?

- A4:** To follow the current SF 255 format without modifications to the form, Key Staff shall be limited to two (2) Key Staff per page, not to exceed five (5) pages total. (NOTE: the Key Staff resume on the fifth (5th) page is limited to a half page).
- Q5: We would like to pursue this project for the D/MBE set asides. Is there a list of Primes who are going to bid? Or is there a list available of incumbent firms for follow up?
- A5:** A list of potential submitters does not exist. Current incumbent firms for these services are: Johnson, Mirmiran & Thompson, Inc. / Hord Coplan Macht (JV), URS Corporation, and Whitman, Requardt & Associates, LLP. Firms are encouraged to contact the American Council of Engineering Companies/Maryland (ACEC/MD) for possible participation opportunities and/or to build professional relationships.
- Q6. In reference to page 8 Special Provisions: Please list what NAICS codes are considered applicable for this project.
- A6.** It is the responsibility of the Prime/JV to complete Item #6 on the SF 255 as outlined in the Advertisement based on the scope of services sought setting forth the name and address of the DBE Prime/JV or DBE subcontractor(s) proposed for the goal attainment, type of DBE, NAICS Code(s), indicate the work proposed, the percent of the total proposed work and the MDOT Certification Number for each DBE proposed.
- Q7. In reference to page 6 Key Staff: For Key Staff #3, is the requirement that the Mechanical Engineer be solely employed by the Prime/JV or can the Mechanical Engineer be employed by the Sub-Consultant?
- A7.** As stated in the Advertisement, Key Staff #3 must be employed by the Prime/JV.

General questions relating to this Addendum No. 1 may be directed to opcm@sha.state.md.us. No additional questions will be accepted one (1) week before the due date and time.


Norie A. Calvert, Director
SHA's Office of Procurement and
Contract Management

2-25-15
Date

Acknowledgement of Receipt of Addendum No.: 1 for BCS 2014-06

(Company)

(Signature-Authorized Official)

Title

Date