

MARYLAND STATE HIGHWAY ADMINISTRATION
OFFICE OF PROCUREMENT AND CONTRACT MANAGEMENT
CONSULTANT SERVICES DIVISION
707 NORTH CALVERT STREET
BALTIMORE, MARYLAND 21202

April 27, 2015

Contract No.: BCS 2015-02
Description: Pavement and
Geotechnical Engineering Design
Services, Statewide

EXPRESSION OF INTEREST ADDENDUM NO. 2

To All Consultant Candidates:

Please be advised that the Expression of Interest **submittal deadline for Contract BCS 2015-02 is due by 12:00 PM (NOON) on May 6, 2015.** Expression of Interests received after the deadline will not be accepted no matter how transmitted and will be returned unopened to the Consultant.

This addendum is being issued on the Advertisement for BCS 2015-02. All prospective Consultants must acknowledge the clarifications, revisions, additions and/or deletions listed below for this Expression of Interest Addendum No. 2 by signing, dating and attaching this addendum in the front of their Expression of Interest submittal. Failure to attach this signed and dated Addendum No. 2 in the Expression of Interest submittal (as a PDF on the CD and in the bound Expression of Interest copies) may result in rejection.

CONSULTANT QUESTIONS

- Q1: “The attached addendum was issued today for BCS 2015-02. However, the description on the addendum is for a different contract. If you will be issuing a subsequent addendum revising the description, should we acknowledge both the addendum issued today and the subsequent addendum?”
- A1: **Yes, both Addendum 1 and 2 must be acknowledged and the service title was updated on this addendum.**
- Q2: “On the SF254, Section/Block 12 is an original signature required?”
- A2: **Yes, on the original copy only.**
- Q3: “On the SF255, Section/Block 11 is an original signature required?”
- A3: **Yes, on the original copy only.**
- Q4: Per Section 4.c.iii of the RFP, Key Staff 1 and Key Staff 2 are required to be Professional Engineers (PEs) registered in the State of Maryland. Is it acceptable for Key Staff 1 and Key Staff 2 to possess a PE in another State at the time of submission of the Letter of Interest as long as Key Staff 1 and Key Staff 2 possess a PE in the State of Maryland prior to the Contract’s Notice to Proceed?
- A4: **No. Key Staff 1 and 2 must possess a valid Maryland PE license at time of EOI submittal.**

Q5: “Recent advertisements for professional architectural engineering services with the Office of Procurement and Contract Management have eliminated Items 9 and 10 from the SF 255 portion of the Expression of Interest. Should consultants be submitting a signed blank Item 10 or should the Item 9s and 10s not be included at all?”

A5: The requirements for Items #9 and 10 are subject to change for each Advertisement. Items #9 and 10 must be signed and included in all SF 255 submittals, signed, if required in the Advertisement or blank without a signature if not required in the Advertisement.

Q6: “Should consultants submit an original, signed SF 254, which are generally produced once a year, or is an electronic signature for this standard form acceptable?”

A6: The original SF 254, SF 255, and Expression of Interest must contain original signatures.

General questions relating to this Addendum No. 2 may be directed to opcm@sha.state.md.us. The time period for questions has expired; therefore no additional questions will be accepted or answered by SHA.



Norie A. Calvert, Director
SHA’s Office of Procurement and
Contract Management

4/27/15
Date

Acknowledgement of Receipt of Addendum No. 2 for BCS 2015-02:

(Company) (Signature-Authorized Official) Title Date