



# TOURIST AREA AND CORRIDOR SIGNING PROGRAM APPLICATION

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## CONTACT INFORMATION

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NAME OF APPLICANT

TITLE

COMPANY

STREET ADDRESS

CITY/TOWN

STATE

ZIP

TELEPHONE

FAX

E-MAIL

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## ATTRACTION LOCATION DATA *(If different from above)*

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ATTRACTION NAME AS IT APPEARS AT SITE

STREET ADDRESS

CITY/TOWN

STATE

ZIP

NEAREST FREEWAY, EXPRESSWAY OR STATE ROUTE (FOR EXAMPLE: I-95, MD 2, US 1)

COUNTY

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## ATTRACTION CRITERIA

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DAYS/HOURS OPEN: (i.e.: Monday 9:00 am – 4:00 pm) *(Note: The hours of operation on the attraction brochures and website must match hours of operation listed below.) THIS SECTION MUST BE COMPLETED.*

Sunday: \_\_\_\_\_ Wednesday: \_\_\_\_\_ Saturday: \_\_\_\_\_

Monday: \_\_\_\_\_ Thursday: \_\_\_\_\_

Tuesday: \_\_\_\_\_ Friday: \_\_\_\_\_

YEARLY VISITOR COUNT: \_\_\_\_\_ *(If yearly visitor counts is not known, write UNKNOWN)*

**ATTENTION: DOCUMENTATION MAY BE REQUESTED IN THE FUTURE**

IF SEASONAL – LIST MONTHS CLOSED: \_\_\_\_\_ *(May not exceed 4 months)*

Please select either "yes" or "no" for **all** items listed below:

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Listed on the National Register of Historic Places  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Open at least 8 months annually   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Open to public at least 5 days/week including Saturday and/or Sunday  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Open to public at least 5 hours/day – all activities available during hours of operation                                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Open at least 30 hours/week   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Open to random daily visitation (not by appointment only)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are educational tours provided upon request or in accordance with a publically available schedule?                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Primarily a non-retail business (less than 20% of interior square footage devoted to retail sales)                          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Parking available within short walking distance of attraction   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Public Restrooms and drinking water access in case of emergency   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Telephone available in case of emergency  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Meets requirements of Americans with Disabilities Act   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| At least 50% of the annual visitors are from outside a 50 mile radius   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Brochure (enclosed) and/or Website (provide below) <b><u>stating hours/days of operation</u></b> and attraction description | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

URL: \_\_\_\_\_

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Do the hours of operation posted at the building match the printed materials and website?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Interpretive panel(s) available on site and accessible when attraction is closed. <b>Must send photos with application.</b>                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Interpretive panel (sign) enhances the visitor's experience at the site by providing a combination of text and visuals to tell a story of an object or a place. |                              |                             |

IMPORTANT NOTE: The above criteria are used to determine application denial or approval by the eligibility committee based on Tourist Area and Corridor (TAC) Program Guidelines. Incomplete applications will be denied.

All applications will be reviewed and verified by the Tourist Area and Corridor Program Eligibility Committee. The TAC Program is subject to all Federal, State, County and City/Town regulations. If, during the life of this program, any Acts are passed or Regulations adopted which affect the rights herein granted, the said Acts and Regulations shall be applicable to this program from the date on which they come into force.

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## **GOLF COURSES, DMO VISITOR CENTERS, ANTIQUES, WINERIES & MARINAS (Answer where applicable.)**

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Certain attractions are eligible for generic symbols on the mainline and/or trailblazing if it meets the appropriate requirements below as well as the above criteria. Please select either "yes" or "no" for **all** items listed below:

### **Golf Course**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Is this a public 18-hole golf course?         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is the course a PAR 63 or greater?            | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are Tee-times available without reservations? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

### **Visitor Center**

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Is this an Official DMO-operated visitor center? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|------------------------------|-----------------------------|

### **Antiques**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Are 30% of the items for sale at least 100 years old AND no more than 20% of the items for sale less than 30 years old? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|---|------------------------------|-----------------------------|

### **Wineries**

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Are educational tours provided upon request or in accordance with a publically available schedule?<br>An educational tour is a tour of a winery facility, educational and informative in nature, guided by a knowledgeable employee of the facility. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
|--|------------------------------|-----------------------------|

### **Marinas**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Has boat launch with at least ten slips   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Provide parking for vehicles and trailers   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Consistently open to public except for a single period of up to 120 consecutive days between November 1 and April 1 | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

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**CERTIFICATION**

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**I CERTIFY THAT I HAVE READ THE "TOURIST AREA AND CORRIDOR SIGNING BROCHURE" AND HEREBY ATTEST THE INFORMATION PROVIDED ON THIS APPLICATION IS CURRENT AND ACCURATE. IT IS UNDERSTOOD THAT ERRORS AND OMISSIONS COULD RESULT IN REIMBURSEMENT OF ANY FUNDING THAT IS PROVIDED BY THE STATE HIGHWAY ADMINISTRATION FOR THE CONCEPT DEVELOPMENT, ENGINEERING, FABRICATION, INSTALLATION AND REMOVAL OF ANY SIGNS THAT ARE ERECTED BASED ON THIS APPLICATION. I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND CORRECT AND THAT I WILL INFORM THE STATE HIGHWAY ADMINISTRATION'S OFFICE OF TRAFFIC AND SAFETY OF ANY CHANGES TO THE ABOVE INFORMATION THAT MAY AFFECT THE AVAILABILITY OF THE SERVICES PROVIDED. THE STATE OF MARYLAND RESERVES THE RIGHT TO MODIFY THESE GUIDELINES AND ELIGIBILITY CRITERIA AT ANY TIME.**

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**SIGNED: (APPLICANT)**

**DATE**

If mailed, applications and supporting documentation must be submitted to:

Maryland State Highway Administration  
Office of Traffic and Safety  
Traffic Engineering Design Division  
Attention: TAC Signing Program  
7491 Connelly Drive  
Hanover, MD 21076

If emailed, submit the application and/or supporting documentation to: [tacordinator@sha.state.md.us](mailto:tacordinator@sha.state.md.us)

Questions should be directed to the Maryland State Highway Administration and addressed to the TAC Program Coordinator using the phone number or email address listed below.

Office of Traffic and Safety / Traffic Engineering Design Division  
Phone: (410) 787-4027      Email: [tacordinator@sha.state.md.us](mailto:tacordinator@sha.state.md.us)